

VOLUNTEER IMPACT REPORT

Please complete this form and return to the WSU Extension office **each time you speak or present a program**. Thank you for helping to spread the word. This information is used for multiple reports to WSU.

Volunteer Name _____

Class/Workshop Title: _____

Phone: _____ e-mail: _____

Date/Time of Activity _____

Group _____

Presentation Time _____

Location _____

Preparation Time _____

Contact Person _____

Total Time _____

Phone _____

AUDIENCE: Give number in attendance for each of the following: **Do not use a check mark** (✓)

Male _____ Female _____ Total Number in Attendance _____

White _____ Black _____ Asian _____ Hispanic _____ Nat Am/Alaska Nat _____ Other _____

The audience included: (Indicate number in attendance for all appropriate categories)

Children (1-10 yrs) _____ Youth (11-18) _____ Adults (19-54) _____ Seniors (55 +) _____

Title or Topic: (Summary of major points. Attach copies or clippings of press release or publicity if possible.)

Visuals or Handouts Used: Note whether WSU publications were part of the handout packet. Attach samples of other informational or instructional handouts to this form.

Comments About the Program: Include comments on audience participation, questions, your reactions, the impact this activity had or will have on the audience, suggestions for changes or improvement.

